

**GEAUGA PARK DISTRICT BOARD  
OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
March 8, 2021**

The regular meeting of the Geauga Park District Board was held March 8, 2021 via Zoom web video/audio meeting. The meeting was called to order at 8:33 a.m. Commissioners Howard Bates, Dennis Ibold, Pat Preston, Mario Innocenzi, and Bill Dieterle were present on the call.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Christine Ward, HR Coordinator	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

**APPROVAL OF THE AGENDA**

Mr. Bates made a motion to approve the agenda. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with the minutes from the February 8, 2021 Regular Board meeting.

Mr. Ibold made a motion to approve the February 8, 2021 Board Meeting minutes. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided the February 2021 Financial Statement. Mr. Oros pointed out the 2020 Worker's Comp reimbursement of \$26,888.29 for premiums paid from 2016 to 2019, and \$22,000.44 facility revenues.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED  
28-Feb-21  
GENERAL FUND**

<b>BEGINNING FUND BALANCE FEBRUARY 1, 2021</b>	<b>5,157,179.20</b>
<b>PERSONNEL EXPENDITURES</b>	
Salaries	\$230,901.37
Medicare	\$3,284.98
Hospitalization -Jan- \$54,924.22 & Feb - \$54,924.22 premiums	\$109,848.44
OPERS January 2021	\$30,338.17

<b>VOUCHERS</b>		<b>\$374,372.96</b>
- Contract Services	\$47,298.11	
- Supplies	\$25,715.33	
- Materials	\$11,178.69	
- Equipment	\$32,070.42	
- Other	\$23,485.78	
- Advertising	\$4,660.02	
-Travel	\$31.36	<b>\$144,439.71</b>
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$518,812.67</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest - February - 2021</i>	\$460.01	<b>\$460.01</b>
<u>General Tax Collections</u>		
- Local Government Funds	\$10,251.74	<b>\$10,251.74</b>
- 2020 Worker's Comp Premium Rebate - (based on premiums paid 2016-2019)	\$26,888.29	<b>\$26,888.29</b>
<u>Fees</u>		
- Camping	\$7,960.00	
- Facilities	\$22,044.00	
- Programs / Workshops	\$747.00	
- Vendor Fees - Farm Mkt- \$180.00, Homespun Mkt - \$60.00, NAF - \$50.00	\$290.00	<b>\$31,041.00</b>
<u>Sales - TWW - \$3,332.82, MC - \$28.80</u>	\$3,361.62	<b>\$3,361.62</b>
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00	
- Home Depot refund - \$75.79, G.McDonald Agricultural lease - \$248.00	\$323.79	<b>\$1,073.79</b>
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$73,076.45</b>
<b>ENDING FUND BALANCE AS OF FEBRUARY 28, 2021</b>		<b>4,711,442.98</b>
<b><u>LAND IMPROVEMENT FUND</u></b>		
<b>BEGINNING FUND BALANCE FEBRUARY 1, 2021</b>		<b>1,902,832.57</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
Vouchers		
- Contract Services	\$102,212.35	
- Project Contracts	\$101,662.76	
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$203,875.11</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<u>- Interest - February 2021</u>	\$167.08	
<u>- Other - Royalties/In-Lieu Fees</u>		
- Swine Creek - Hart - \$23.26	\$23.26	
- EPA 319 - Sunnybrook Stream restoration grant	\$25,109.02	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$25,299.36</b>
<b>ENDING FUND BALANCE AS OF FEBRUARY 28, 2021</b>		<b>1,724,256.82</b>
<b><u>RETIREMENT RESERVE ACCOUNT</u></b>		

<b>BEGINNING FUND BALANCE FEBRUARY 1, 2021</b>		<b>74,500.79</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest - February 2021</i>	\$6.42	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$6.42</b>
<b>ENDING FUND BALANCE AS OF FEBRUARY 28, 2021</b>		<b>74,507.21</b>
<b><u>PARK CAPITAL RESERVE ACCOUNT</u></b>		
<b>BEGINNING FUND BALANCE FEBRUARY 1, 2021</b>		<b>483,939.44</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
Vouchers	\$0.00	
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$0.00</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest - February 2021</i>	\$41.67	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>41.67</b>
<b>ENDING FUND BALANCE AS OF FEBRUARY 28, 2021</b>		<b>483,981.11</b>
<b><u>K-9 FUND</u></b>		
<b>BEGINNING FUND BALANCE FEBRUARY 1, 2021</b>		<b>192.55</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Donations</i>		
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$0.00</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
Vouchers	\$0.00	
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$0.00</b>
<b>ENDING FUND BALANCE AS OF FEBRUARY 28, 2021</b>		<b>192.55</b>
<b>CASH BALANCE 2/28/2021</b>		<b><u>6,994,380.67</u></b>

**PRESENTATION OF VOUCHERS**

Mr. Oros presented vouchers from February. Mr. Dieterle asked about vouchers list as Geauga Park District, and Mrs. Freno explained these are reimbursements to our treasury account for the park district. He also asked about charges for the same amount, and Mrs. Freno responded these were charges for two different months. Mr. Preston asked how the park district brought in \$22,000 which he mentioned is exceptional. Mrs. Freno explained this revenue is from facility rental fees brought in from facility rentals. Mr. Bates made a motion to approve March vouchers except for ARMS Trucking and Preston, Mr. Preston, seconded the motion and after roll-call voice vote, the motion was approved.

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|---------------|-----|
| Mr. Bates     | Yes |
| Mr. Preston   | Yes |
| Mr. Ibold     | Yes |
| Mr. Dieterle  | Yes |
| Mr. Innocenzi | Yes |

Mr. Dieterle made a motion to approve the February 2021 paid voucher for ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved 4-1 abstained:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Bates	Abstained

Mr. Dieterle made a motion to approve the February 2021 paid voucher for Preston. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-1 abstained:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Preston	Abstained

## **NEW BUSINESS**

### **PLANNING & OPERATIONS UPDATE**

Mr. Oros shared that Sunnybrook stream restoration is underway, there will be plantings in the spring. He said Swine Creek improvements are in the process of being rebid, Veteran's Legacy Woods bid results will be shared in April, and Eldon Russell improvements are awaiting permit paperwork before going to bid. Mr. McCue stated the bid opening for Swine Creek is on 3/24/21, Veteran's Legacy Woods had the bid opening on 3/5/21 and all 5 bids came in under estimate. He added that an ice dam caused damage to the roof at the West Woods and is currently being evaluated and repair or replacement options will be brought to the board in the future. Mr. McCue added maple sugar tapping began over a week ago and they have gathered 2300 gallons of sap and have produced about 51 gallons of amber syrup. Mr. Oros added 675 trees were tapped and encouraged everyone to get out and visit Swine Creek.

### **SPRING BROOK RESTORATION CONTRACT AWARD**

Mr. Oros presented a request to approve the proposal from River Reach Construction for the Spring Brook stream stabilization and riparian restoration project for \$209,000.

Mr. Dieterle made a motion to approve the proposal from River Reach for the Spring Brook stream stabilization and riparian restoration project for \$209,000, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

### **AGGREGATE STONE MATERIALS BID AWARD**

Mr. Oros presented a request to approve the publicly bid award for ARMS trucking for all materials except ODOT Recycled #304, and further recommends approving Shelly Company for ODOT Recycled #304. He reminded everyone that these contracts are open for public bidding.

Mr. Dieterle made a motion to approve the publicly bid award as recommended, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 4-1, abstained:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Abstained
Mr. Preston	Yes

### **RESOLUTION NO. 6-21 – BUDGET AMENDMENT #3**

Mr. Oros presented a request to amend the budget for a cash transfer of \$1,600,000.00 from the general fund to the land improvement fund and a supplemental appropriation for \$100,000 in the land improvement fund to cover the re-bidding of the Swine Creek project. Mr. Bates made a motion to

amend the budget as requested, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

#### **RESOLUTION NO. 7-21 – ODOT BIENNIUM FUNDING**

Mr. Oros presented a request to participate in the ODOT Biennium fund for funding towards park improvement projects such as stone and asphalt materials and road surfacing.

Mr. Preston made a motion to approve participation in the ODOT Biennium fund, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

#### **SURPLUS PROPERTY**

Mr. Oros presented a request to scrap several items.

Mr. Dieterle made a motion to declare the items as surplus property, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

#### **COMMISSIONERS TIME**

Mr. Oros shared a memo regarding a change to the park credit card processing utilizing Square for credit card transactions. He said the park district has saved nearly 50% for monthly credit card processing fees in the past two months. Mr. Dieterle asked if the park has used any of the credit card providers for marketing dollars, by going to one credit card as a sole advertiser which could generate marketing and advertising support.

Mr. Oros shared information about a bike giveaway collaboration with Commissioner Mr. Innocenzi. He said the park is assisting with marketing and if anyone would like to donate a bike, or would like to apply for a bike to contact Mr. Innocenzi. Mr. Innocenzi said it is starting to go well, and bikes are needed for all ages to get kids out into the parks.

Mr. Bates asked to clarify the proper procedure for the public to address the park board with questions or concerns. Mr. Oros responded and said the best way is to send an email to the attention of the park board at [info@geaugaparkdistrict.org](mailto:info@geaugaparkdistrict.org), and if needed it will be added to the agenda for consideration.

#### **EXECUTIVE SESSION**

Mr. Oros requested a motion to go into executive session for matters related to compensation and appointment of public employees.

Mr. Dieterle made a motion to enter into executive session. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

The Board entered into Executive Session at 9:01 a.m. The Board came out of Executive Session at 9:16 a.m.

No items were brought forward.

#### **ADJOURNMENT**

The next board meeting will be Monday, April 12, 2021 at 8:30 a.m. the location is to be determined.

Mr. Dieterle made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

The meeting was adjourned at 9:17 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Howard Bates, President